

IBSC MINUTES OF MEETING DETAILS

Name of the Organization	: Sister Nivedita University	Name & Designation of the Authorized Signatory	: Dhrubajyoti Chattopadhyay Vice - Chancellor
IBSC Registration No	: SIST221020222466	UIC	: SIST221020222466
Meeting Number	: 6	Meeting Date	: 16/12/2025
Meeting Place	: Sister Nivedita University, Kolkata	Number of Meetings held so far this year	: 2

Participants of the Meeting

S.No	Composition	Name ,Designation & Affiliation	Signature with Date
1	Chairman	Dr Sudipta Saha,Associate Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown, WB, 700156	<i>Sudipta Saha</i> 16.12.2025
2	DBT Nominee	Dr ABHRAJYOTI GHOSH,Associate Professor & Department of Biochemistry Bose Institute Kolkata	<i>Abhrajyoti Ghosh</i> 16.12.2025
3	Member Secretary	Dr Rajat Pal ,Associate Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown, WB, 700156	<i>Rajat Pal</i> 16.12.2025
4	Biosafety Officer	Dr Sunita Sharma,Senior Consultant & Institute of Reproductive Medicine	<i>Sunita Sharma</i> 16.12.2025
5	Outside Expert	Dr Anindita Seal,Associate Professor & Biotechnology Department, Calcutta University	Absent
6	Outside Expert	Dr Jaya Bandyopadhyay,Professor and Head & Biotechnology Department, MAKAUT	<i>Jaya Bandyopadhyay</i> 16.12.2025
7	Internal Member	Dr Amit Sarkar,Associate Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown, WB, 700156	<i>Amit Sarkar</i> 16.12.2025
8	Internal Member	Dr Somsubhra Thakur Choudhury,Assistant Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown, WB, 700156	<i>Thakur Choudhury</i> 16.12.2025
9	Internal Member	Dr Surjit Singh,Assistant Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown, WB, 700156	<i>Surjit Singh</i> 16.12.2025
10	Internal Member	Dr Atreyi Ghosh ,Assistant Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown, WB, 700156	Absent
11	Internal Member	Dr Siddhartha Dutta ,Assistant Professor & MBBT Dept.,SNU, DG Blk, Action Area I, 1/2 Newtown, WB, 700156	<i>Siddhartha Dutta</i> 16.12.2025

I. Meeting Agenda :

S.No	Agenda ItemNo	Purpose	Issue For Discussion
1	1.1	Issue Discussed other than Above	Handling of Environmental Samples for student research
2	2.1	Issue Discussed other than Above	Requirements in SNU-IBSC Composition and reformation of Committee

II.Examination & Clearances of Proposals for Import, Export, Receipt and Transfer of Hazardous Microorganism(s), GMOs/ LMOs/ Product(s) thereof for Research & Development Purposes:

S.No	Agenda ItemNo	Purpose	Applicant Name	Applicant Designation	Details of material(s) transportation	Quantity Applied For	Material(s) belong to risk group as per Regulations & Guidelines for recombinant DNA Research & Biocontainment,2017	Transportation between	Containment measures to be employed	Details of documents	Whether the end user is different from the applicant? If so, provide details and justify	Details of deliberations	Status of the application	

III.Examination & Clearances of Proposals For Carry Out Research & Development, Pilot Operations, Trials under Contained/ Confined-Field Conditions and Others:

S.No	Agenda ItemNo	Purpose	Project Title	Principal Investigator/Project Coordinator Name	Principal Investigator/Project Coordinator Designation	Risk categories of experiments as per Regulations and Guidelines for recombinant DNA research and biocontainment,2017	Requirement of containment measures	Details of deliberations	Status of the application

IV. Issues Discussed Other than the Above:

S.No	Agenda ItemNo	Topic of Deliberations	Deliberations and Decisions
1	1.1	Handling of Environmental Samples for student research	It was suggested by the committee that normal microbiology lab precautions for sample collection (like lab coat, gloves, mask, zip lock plastic bags) and handling (under laminar hood) should be followed. Samples preferably should be collected from defined/known places where pathogenic microbes are not reported. An undertaking should be taken from the students to abide by the precautionary measures. Selective media to be used so that pathogenic microbes does not grow. Basic characterization and standard pathogen tests should be done for new samples as sequencing is not possible for all.
2	2.1	Requirements in SNU-IBSC Composition and reformation of Committee	SNU-IBSC should incorporate members from Departments like Nutrition, Pharmacy, Agriculture, Allied Health, etc. as suitable. Present committee completed three years and reformation is required.

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V. UPLOAD RELEVANT INFORMATION :

Remarks : Photo of the IBSC Meeting on 16.12.2025

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VI. Declaration

By the Chairman of the IBSC:

Name :Dr Sudipta Saha

Designation : Associate Professor

- . I undertake that the deliberations mentioned above were considered in the meeting of the IBSC held on 16/12/2025
- . I assure that non-adherence, if any; arising out of the experiments would be brought to the notice of the Govt immediately.:
- . I am aware that making false or misleading statements may attract penalty under the Environment (Protection) Act, 1986.

By the DBT Nominee of the IBSC:

Name :Dr ABHRAJYOTI GHOSH

Designation :Associate Professor

- . I certify that the information contained in these minutes has been checked by the Institutional Biosafety Committee (IBSC) and found to be complete;
- . I further certify that the firm has been observing all the provisions of Regulations & Guidelines for recombinant DNA Research & Biocontainment,2017 and Guidelines & Handbook for Institutional Biosafety Committee (IBSC), 2011, as modified time to time by the Government of India;
- . The firm also has adequate safety compliance measures and proficiency to pursue proposed agenda.

Chairman
Institutional Biosafety Committee (IBSC)
Sister Nivedita University
Block-DG, Action Area-1, New Town
Kolkata-700156, West Bengal



Signature with stamp & date : 06/01/2026

Associate Professor
Dept. of Microbiology and Biotechnology
Sister Nivedita University
Block-DG, Action Area-1/2
New Town, Kolkata-700 156



Signature with stamp & date : 06/01/2026

Dr. Abhrajyoti Ghosh
Associate Professor
Department of Biochemistry
BOSE INSTITUTE
Block-EN, Plot No. 80, Sector-V
Salt Lake City Kolkata-700 091 INDIA