



**UNIVERSITY GRANTS COMMISSION**  
**BAHADUR SHAH ZAFAR MARG**  
**NEW DELHI-110 002**

***Proforma for submission of information by State Private Universities for ascertaining their norms and standards***

**A. Legal Status**

1.1	Name and Address of the University	Sister Nivedita University DG 1/2, Action Area I, Newtown, Kolkata, West Bengal, Pin: 700156
1.2	Headquarters of the University	DG 1/2, Action Area I, Newtown, Kolkata – 700156
1.3	Information about University  Information about Authorities of the University	  Please refer to <b>Annexure I</b>
1.4	Date of Establishment	February 22, 2018  Please refer to Sister Nivedita University Act, 2017; and Government of West Bengal Notification No. 66-ILC/HED-23012/1/2018-ILC for effectiveness of the Act as <b>Annexure II</b>
1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format)  (Copy of the registered MoA/Trust Deed to be enclosed)	The Institute of Computer Engineers (India) (ICE(I)), an educational and charitable society, registered under the Indian Societies Registration Act, 1860, is the Sponsoring society of the University. Please refer to the MOA of ICE(I) as <b>Annexure III</b>
1.6	Composition of the Society/Trust  (Details to be provided in <b>Appendix-I</b> )	  Please refer to <b>Appendix-I</b>
1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:-  (Details to be provided in <b>Appendix-II</b> )	<b>Yes</b> Please refer to <b>Appendix-II</b>

1.8	Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:-  (Details to be provided in <b>Appendix-III</b> )	<b>Yes</b> Please refer to <b>Appendix-III</b>
1.9	Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:-  (Details to be provided in <b>Appendix-IV</b> )	<b>No</b>
1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed) Enclosed      Not enclosed	<b>Enclosed</b> Please refer to Sister Nivedita University Act, 2017; and Government of West Bengal Notification No. 66-ILC/HED-23012/1/2018-IL C for effectiveness of the Act as <b>Annexure II</b>
1.11	Whether the University has been established by a separate State Act?	<b>Yes</b> , Sister Nivedita University has been established through the Sister Nivedita University Act, 2017 (West Bengal Act XLIX of 2017) vide the gazette notification no.25-L, dated January 9, 2018

## **B. Organization Description**

2.1	Whether Unitary in nature (as per the UGC Regulation)	<b>Yes</b>
2.2	Territorial Jurisdiction of the University as per the Act	The territorial jurisdiction of the University is the state of West Bengal
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	<b>Not Applicable</b>

2.4	<p>Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-</p> <p>a. Place of the off-campus _____</p> <p>b. Letter No. &amp; date of the approval of State Government _____</p> <p>c. Letter No. &amp; date of the approval of UGC _____</p> <p>_____ (Details to be provided in <b>Appendix-V</b>)</p> <p>(Please attach attested copy of the approval)</p>	<b>Not Applicable</b>
2.5	<p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-</p> <p>a. Place of the off-shore campus _____</p> <p>b. Letter No. &amp; date of the approval of Host Country _____</p> <p>c. Letter No. &amp; date of the approval of Government of India _____</p> <p>(Details to be provided in <b>Appendix-VI</b>)</p> <p>(Please attach attested copy of the approval)</p>	<b>Not Applicable</b>
2.6	<p>Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)</p>	<b>Not Applicable</b>
2.7	<p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in <b>Appendix-VII</b>)</p> <p>(Please enclose attested copy of the approval from the competent authority)</p>	<b>Not Applicable</b>

## C. Academic Activities Description

### 3. Academic Programmes

3.1	<p>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference</p> <p>(Details to be provided in <b>Appendix-VIII</b>)</p>	Please refer to <b>Appendix-VIII</b>						
3.2	<p>Current number of academic programmes/ courses offered by the University</p> <p>(Details to be provided in <b>Appendix-IX</b>)</p>	Please refer to <b>Appendix-IX</b>						
3.3	<p>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:</p> <p>a. Start new courses b. To increase intake</p> <p>If yes please enclose copy of approval and give course-wise details in the following format:-</p> <table><tr><th>Name of the course</th><th>Statutory council</th><th>Whether approval taken</th></tr><tr><td></td><td></td><td></td></tr></table> <p>(Details to be provided in <b>Appendix-X</b>)</p>	Name of the course	Statutory council	Whether approval taken				<p>Yes</p> <p>Details are provided in <b>Appendix-X</b></p>
Name of the course	Statutory council	Whether approval taken						

3.4	If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-			Not Applicable
	Name of the Study Centre	Courses offered	No. of students enrolled	
	(Details to be provided in Appendix-VII)  (Please enclose copy of the course-wise approval of the competent authority)			
3.5	Temporal plan of academic work in the University  Semester system/ Annual system			Semester system and Annual system  Sister Nivedita University follows a dual academic structure: an annual system for programs like D.Pharm (mandated by PCI - Pharmacy Council of India) and GNM, M.Sc Nursing (mandated by INC - Indian Nursing Council), and a semester system for all other UG/PG programs.
3.6	Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-  a. Name of the course(s) b. Since when started c. Whether the University has applied for permission from UGC?  (Details to be provided in Appendix-XI)			No The University is not running any course which is not specified under Section 22 of the UGC Act, 1956.

#### 4. Student Enrolment and Student Support

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)
Please refer to Annexure IV A for details	

Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian Origin students	
UG	M						
	F						
	T						
PG	M						
	F						
	T						
M.Phil	M						
	F						
	T						
Ph.D.	M						
	F						
	T						
Diploma	M						
	F						
	T						
PG Diploma	M						
	F						
	T						
Certificate	M						
	F						
	T						
Any Other (Pl. Specify)	M						
	F						
	T						

M-Male, F-Female, T-Total

4.2	Category-wise No. of students	Please refer to <b>Annexure IV B</b> for details
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4.3	Details of the two batches of students admitted
	Please refer to <b>Annexure IV C</b> for details

Particulars	Batch 1			Batch 2		
	Year of Entry –			Year of Entry -		
	UG	PG	Total	UG	PG	Total
No. admitted to the programme						
No. of Drop-outs						
(a) Within four months of Joining						
(b) Afterwards						
No. appeared for the final year examination						
No. passed in the final exam						
No. passed in first class						

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details	Yes For details, please refer to <b>Annexure V</b>
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	<b>Yes</b> As per section 5 (2) of Sister Nivedita University Act, 2017 (West Bengal Act No. XLIX of 2017), the University shall allow free-ship in tuition fees to at least 5% of their total strength to the students belonging to poor and economically backward classes. For details, please refer to <b>Annexure VI</b>
4.6	In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M.Phil/Ph.D.	<b>Yes</b> The Ph.D. programmes of the University is guided by its regulations which is as per the University Grants Commission (Minimum Standards and Procedure for Award of PhD Degree) Regulations, 2022.



		For details, please refer to <b>Annexure VII</b>
4.7	Whether the University have a website? If yes please give website address and whether the website is regularly updated?	<b>Yes</b> Website: <a href="https://www.snuniv.ac.in">https://www.snuniv.ac.in</a> <b>Yes</b> , the website is regularly updated.
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?	The prospective students of the University are informed through admission notice duly advertised in newspapers, in the university website and official social media channels. All details for admission including eligibility criteria, admission process, rules, fees, facilities etc. are available in the University website.
4.17	Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:-  (Details to be provided in <b>Appendix-XII</b> )	<b>Yes</b> The <b>Grievance redressal mechanism</b> is clearly defined and available in the university website as per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023. An online grievance redressal portal is also available for lodging a grievance/complaint. The University also has a grievance redressal committee to enquire and recommend measures for redressal. For details regarding complaints received and action taken please refer to <b>Appendix-XII</b>

## 5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	The finalization of curriculum is done by the respective Board of Studies of the Departments, which are then forwarded to the Academic Council for its recommendation and thereafter the final approval to
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		<p>the Governing Board.</p> <ol style="list-style-type: none"> <li>1. For the composition of the <b>Board of Studies</b> please refer to <b>Annexure VIII A</b></li> <li>2. For the composition of the <b>Academic Council</b> please refer to <b>Annexure VIII B</b></li> <li>3. For the composition of the <b>Governing Board</b> please refer to <b>Annexure VIII C</b></li> </ol>
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	<p>As per section 8(5a) of the First Statutes of Sister Nivedita University, the Board of Studies (BOS) is empowered to prepare, update and recommend courses of studies, curricula and procedure for examinations for the courses of study in their respective departments. The BOS meets twice a year as per section 8(6a) of the statutes.</p> <ol style="list-style-type: none"> <li>1. For details of curriculum revision process please refer to <b>Annexure IX A</b></li> <li>2. For details of curriculum revision, please refer to <b>Annexure IX B</b></li> </ol>
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	<p><b>Yes</b></p> <p>For starting new courses, all approvals of Board of Studies (BOS), Academic Council (AC) and Governing Board (GB) have been duly taken.</p> <p>For extract of minutes and resolution of:</p> <ol style="list-style-type: none"> <li>1. BOS, please refer to <b>Annexure X A</b></li> <li>2. AC, please refer to <b>Annexure X B</b></li> <li>3. GB, please refer to <b>Annexure X C</b></li> </ol>
5.4	<p>Furnish details of the following aspects of curriculum design:</p> <p>Innovation such as modular curricula Inter/multidisciplinary approach</p>	<p>Please refer to <b>Annexure XI</b></p>
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	<p><b>Yes</b></p> <p>For details of Academic Audit, please refer to <b>Annexure XII</b></p>

5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)	<p>Apart from classroom instruction, students are provided with the following:</p> <ul style="list-style-type: none"> <li>• Field work</li> <li>• Academic visits &amp; workshops</li> <li>• Internships</li> <li>• Projects</li> <li>• Mentored Seminar</li> <li>• Case studies</li> <li>• Digital learning resources like NPTEL &amp; Coursera</li> </ul>
5.7	Please provide details of the examination system (Whether examination based or practical based)	For the Examination rules & regulations please refer to <b>Annexure XIII</b>
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	For methods of evaluation and engagement of external experts, please refer to <b>Annexure XIV</b>
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	For details of malpractice cases reported during the last 3 years and the ways they had been dealt with, please refer to <b>Annexure XV</b>
5.10	Does the University have a continuous internal evaluation system?	<p><b>Yes</b></p> <p>For the Examination rules &amp; regulations please refer to <b>Annexure XIII</b></p>
5.12	How are the question papers set to ensure the achievement of the course objectives?	In the framework of Outcome Based Education (OBE), the question papers are set to achieve the course objectives. For details, as given in the Examination rules & regulations please refer to <b>Annexure XIII</b>
5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	For details on the constitution of question paper setters, board of examiners and invigilators, please refer to the Examination rules & regulations in <b>Annexure XIII</b>
5.14	How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-	Examinations are regularly conducted and results are declared with a time bound approach, as given in the Academic Calendar of an Academic Session. For details of dates of examinations and announcement of results for the last 3 years please refer to <b>Annexure XVI</b>

**D. Admission Process**

6.1	<p>How are students selected for admission to various courses? Please provide faculty-wise information</p> <p>a. Through special entrance tests b. Through interviews c. Through their academic record d. Through combination of the above</p> <p>Please also provide details about the weightage give to the above</p>	<p>Pursuant to Section 35 of the Sister Nivedita University Act, 2017 the admission to the programs of the University are done as per the Admission Regulations. For details, please refer to <b>Annexure XVII</b></p>
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6.2	Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-				Pursuant to Section 35 of the Sister Nivedita University Act, 2017 the admission to the various programs of the University are done from National as well as State level entrance tests. For details, please refer to <b>Annexure XVIII</b>
	Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks	
6.3	Whether admission procedure is available on the University website and in the prospectus				<b>Yes</b> , Admission Procedure is available in both website and in the prospectus. For details of availability of admission procedure in website and prospectus, please refer to <b>Annexure XIX</b>
6.4	Please provide details of the eligibility criteria for admission in all the courses				For eligibility criteria for admission to various programs, please refer to <b>Annexure XX</b>
6.5	Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format:-				<b>Yes</b> , pursuant to section 35(4) of the Sister Nivedita University Act, 2017, the University reserves 5% of the total intake to be filled with economically weaker persons in the manner as notified by the State Government from time to time. Further, pursuant to section 5(3) of the Sister Nivedita University Act, 2017, the University reserves at least 25% seats for students domiciled in the State of West Bengal. For details please refer to <b>Annexure XXI</b>
	Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks	

6.6	<p>Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-</p> <table><tr><th>Total No. of Seats (Coursewise)</th><th>No. of total students admitted</th><th>No. of students admitted under Management quota</th><th>% of students admitted under management quota</th></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Total No. of Seats (Coursewise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota					<p><b>No</b> <b>Not Applicable</b></p>
Total No. of Seats (Coursewise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota							
6.7	<p>What is the admission policy of the University with regard to NRI and overseas students?</p>	<p>For admission of overseas students Please refer to <b>Annexure XXII</b></p>								

#### **E. Fee Structure**

7.1	<p>Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)</p>	<p>For the present course-wise fee structure, please refer to <b>Annexure XXIII</b>.</p>
7.2	<p>Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)</p>	<p><b>No</b> <b>Not Applicable</b></p>
7.3	<p>Whether fee structure is available on the University website and in the prospectus?</p>	<p><b>Yes</b>, the fee structure is available on the University website and in the university prospectus.</p>
7.4	<p>Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?</p>	<p><b>Yes</b>, fee is charged by the University as per fee structure displayed in the University website and the prospectus. There are no hidden charges.</p>
7.5	<p>Mode of Fee collection</p>	<p>Fee at the University is collected in the following ways:</p> <ol style="list-style-type: none"> <li>1. Demand Draft payable to the University</li> <li>2. Online fee payment through portal</li> <li>3. Other digital payments like UPI / Debit Card / Credit Card</li> </ol>

7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	<b>Yes</b> Pursuant to section 35(4) of the Sister Nivedita University Act, 2017, the University reserves 5% of the total intake to be filled with economically weaker persons in the manner as notified by the State Government from time to time. Apart from this the University also provides merit scholarship under various schemes, which is given as <b>Annexure XXIV</b>
7.9	Details of the Hostel Fee including mess charges	The University operates Hostels through authorized partners in the vicinity of the campus. For details of Hostel facilities, fees etc., please refer to <b>Annexure XXV</b>
7.10	Any other fee	<b>No</b> , there are no other fee. However for certain services like revaluation of answer scripts, summer quarters etc. which are given as following, the students are required to pay as per details provided in <b>Annexure XXVI</b>
7.11	Basis of Fee Structure	For basis of fee structure please refer to <b>Annexure XXVII</b>
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	<b>No</b> <b>Not Applicable</b>
7.13	Whether University is providing any scholarship to students? If yes, please provide details.	<b>Yes</b> , university provide scholarships to students. For details of various scholarship schemes of the University, please refer to <b>Annexure XXVIII</b>

## F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise)	Please refer to <b>Annexure XXIX</b>
8.2	Details of teaching staff in the following format (Please provide details – Institution-wise and Department-wise)  (Details to be provided in <b>Appendix-XIII</b> )	Please refer to <b>Appendix-XIII</b>

Dept	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications

8.3	Category-wise No. of Teaching Staff	Please refer to <b>Annexure XXX</b>
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8.4	Details of the permanent and temporary faculty members in the following format  Please refer to <b>Annexure XXXI</b>
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Particulars	Female	Male	Total
<b>Total no. of permanent teachers</b>			
No. of teachers with Ph.D. as the highest qualification			
No. of teachers with M.Phil as the highest qualification			
No. of teachers with PG as the highest qualification			
<b>Total no. of temporary teachers</b>			
No. of teachers with Ph.D. as the highest qualification			
No. of teachers with M.Phil as the highest qualification			
No. of teachers with PG as the highest qualification			
<b>Total no. of part-time teachers</b>			

No. of teachers with Ph.D. as the highest qualification			
No. of teachers with M.Phil as the highest qualification			
No. of teachers with PG as the highest qualification			
Total No. of visiting teachers			

8.5	Ratio of full-time teachers to part-time/contract teachers	The ratio of full-time teachers to part-time teachers is <b>4:1</b>
8.6	<p>Process of recruitment of faculty</p> <p>-Whether advertised? (pl. attach copy of the ad)</p> <p>-Whether selection committee was constituted as per the UGC Regulation?</p>	<p><b>Yes</b>, The entire process of recruitment is as per UGC norms.</p> <p>For the process of recruitment, including details of advertisement, selection committee etc., please refer to <b>Annexure XXXII</b></p>
8.7	<p>Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:-</p> <p>Self-Appraisal Evaluation Peer Review Students evaluation Others (specify)</p>	<p><b>Yes</b>, the University follows a self-appraisal method to evaluate teachers on teaching, research and work satisfaction. A complete mechanism of appraisal, including the usage and analysis is given as <b>Annexure XXXIII</b></p>
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	Please refer to <b>Annexure XXXIV</b>
8.9	<p>Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:-</p>	<b>Yes</b> , Please refer to <b>Annexure XXXV</b>



	<p>Scale of Pay with all the allowances</p> <p>Professor – Associate Prof.- Assistant Prof. –</p> <p>Mode of Payment – (Cash/Cheque)</p>	
8.10	<p>Pay /Remuneration provided to:-</p> <p>Part-Time Faculty – Temporary Faculty- Guest Faculty –</p>	Please refer to <b>Annexure XXXVI</b>
8.11	<p>Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)</p>	The University has provided Cubical/ Staffroom to faculty members as per the requirements. Laptops/desktops are also provided to individual teachers.

## G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	Yes
9.2	Does the University have sufficient class rooms?	Yes
9.3	<p><b>Laboratories &amp; Equipment</b> (Details to be provided in <b>Appendix-XIV</b> and <b>Appendix-XV</b>)</p>	Please refer to <b>Appendix-XIV</b> for details
a)	Item Description (make and model)	
b)	Location (Department)	
c)	Value (Rs.)	
d)	Present Condition	
e)	Date of Purchase	
9.4	<b>Library</b>	Please refer to <b>Appendix-XV</b> for details
a)	Total Space (all Kinds)	
b)	Computer / Communication facilities	
c)	Total no. of Ref. Books (Each Department)	
d)	All Research Journals subscribed on a regular basis	

9.5	<b>Sports Facilities</b> (Details to be provided in <b>Appendix-XVI</b> )	Please refer to <b>Appendix-XVI</b> for details
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	
b)	Track for Athletics	
c)	Basketball courts	
d)	Squash / Tennis Courts	
e)	Swimming Pool (Size)	
f)	Indoor Sports Facilities including Gymnasium	
g)	Any other	
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	<b>Yes</b> , The University operates Hostels through authorized partners in the vicinity of the campus. For details of Hostel facilities, fees etc., please refer to <b>Annexure XXV</b>

#### **H. Financial Viability**

10.1	Details of the Corpus Fund created by the University  Amount – FDR No. Date – Period -  (Documentary evidence to be given)	For details of Corpus Fund including copies of FDR, please refer to <b>Annexure XXXVII</b>
10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3 years)	For details, please refer to <b>Annexure XXXVIII</b>

10.3	Source of finance and quantum of funds available for running the University (for last audited year)  Fees – Donations- Loan – Interest- Any other (pl. Specify)-	For details, please refer to <b>Annexure XXXIX</b>
10.4	What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given	For details, please refer to <b>Annexure XL</b>

## I. Governance System

### 11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):-  (Details to be provided in <b>Appendix-XVII</b> )	Please refer to <b>Appendix-XVII</b> for details
11.2	Dates of the meetings of the above bodies held during the last 2 years  (Enclose attested copy of the minutes of the meetings)	1) Dates for Governing Board meetings are stated below, a) October 4, 2023 b) August 20, 2024 2) Dates for Finance Committee meetings are stated below a) September 28, 2023 b) August 12, 2024 3) Dates for Academic Council meetings are

		<p>stated below,  a) September 27, 2023  b) August 7, 2024  For details, please refer to <b>Annexure XLI</b></p>
	What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.	<p>Percentage of external members for:  1. BoS: 20%  2. Academic Council: 4%  3. Governing Board: 45%  For detailed guidelines please refer to <b>Annexure XLII</b></p>
11.4	Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?	<p><b>Yes</b>  In addition to reviews conducted through the Academic Council, we employ several other strategies to review and enhance our academic programmes as described in  <b>Annexure XLIII</b></p>

#### **J. Research Profile**

12.1	<p>Faculty-wise and Department-wise information to be provided in respect of the following:-</p> <p>Student Teacher Ratio  Class Rooms  Teaching labs  Research labs (Major Equipments)  Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars)  Publications in last 3 years (Year-wise list)  No. of Books Published  Patents  Transfer of Technology  Inter-departmental Research (Inter-disciplinary)  Consultancy  Externally funded Research Projects  Educational Programmes Arranged</p>	<p>For details, please refer to <b>Annexure XLIV</b></p>
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#### **K. Misc.**

##### **13. Details of Non-Teaching Staff**

13.1	<p>Details of Non-Teaching Staff</p> <p>Please refer to <b>Appendix-XVIII</b> for details</p>
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Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details

(Details to be provided in **Appendix-XVIII**)

13.2	Summary of the Non-Teaching Staff	For details, please refer to <b>Annexure XLV</b>
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13.3	No. of Non-teaching staff category wise	For details, please refer to <b>Annexure XLVI</b>
13.4	Ratio of Non-teaching staff to students	The ratio of non-teaching staff to students is <b>1:68</b>
13.5	Ratio of Non-teaching staff to faculty	The ratio of non-teaching staff to faculty is <b>1:3</b>

#### 14. Academic Results

15.1	Faculty-wise and course-wise academic results of the past 3 years	For details, please refer to <b>Annexure XLVII</b>
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#### 15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details:  Date of Accreditation Period Grade CGPA Grading System Followed	No								
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under:- <table><tr><td>S.No.</td><td>Course</td><td>Whether Accredited</td><td>Period of Accreditation</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	S.No.	Course	Whether Accredited	Period of Accreditation					No
S.No.	Course	Whether Accredited	Period of Accreditation							

15.3	Other Accreditations, if any	<p>1. ISO 14001:2015, Certificate No. EIBPLK1178</p> <p>2. ISO 9001:2015, Certificate No. UCSPL8024100553</p>
15.4	Any other information (including special achievements by the University which may be relevant for the University)	<p>1) Recognized by the Ministry of Science and Technology, Govt. of India as a <b>Scientific and Industrial Research Organization (SIRO). Host of the AIU East Zone “Youth Utsav” (AIU Unifest 2025)</b></p> <p>2) Hosted the <b>Regional Meet (Eastern Zone) of Institution’s Innovation Council</b> under the Ministry of Education’s Innovation Cell, Govt. of India and AICTE held on January 12, 2024.</p> <p>3) SNU proudly hosted the prestigious <b>38th East Zone Inter-University Youth Festival</b> organized by the Association of Indian Universities (AIU) from January 8 to 12, 2025. The event brought together about 18 universities and over 1,000 students, showcasing culture, creativity, and youth talent in a vibrant celebration.</p> <p>4) <b>First-Ever Chemistry Olympiad in West Bengal</b> The university partnered with the Indian Chemical Council to organize West Bengal's <b>first-ever Chemistry Olympiad</b> at the SNU campus. Participants included students from over 20 schools and colleges across the state, signaling SNU’s commitment to outreach and academic leadership</p> <p>5) <b>Digital Partner for the International Kolkata Book Fair</b> For the third consecutive year, SNU served as the <b>digital</b></p>

		<p><b>partner</b> for the 47th International Kolkata Book Fair. A 25-member student team, guided by faculty, crafted immersive digital content—live broadcasts, interviews, walkthroughs—bringing the fair experience to global audiences.</p> <p>6) <b>International Collaborations for Academic Exchange</b>  Entered a significant MoU with the several foreign Universities to foster academic exchange, cultural ties, and research collaboration—strengthening SNU’s international outreach. These achievements underscore SNU's dynamic progress in expanding student engagement, academic innovation, cultural leadership, and institutional recognition—establishing it as a notable emerging university in India and beyond.</p>
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## 16. Strength and Weaknesses of the University

16.1	Strengths of the University	<p><b>Location Advantage:</b></p> <ul style="list-style-type: none"> <li>o Situated in Kolkata’s eastern technology &amp; knowledge corridor.</li> <li>o Well-connected transport facilities.</li> <li>o Proximity to industry partners &amp; employment hubs.</li> </ul> <p><b>Brand &amp; Talent:</b></p> <ul style="list-style-type: none"> <li>o The high intellectual factor of Kolkata attracts quality students.</li> <li>o International faculty participation due to brand value &amp; student quality.</li> </ul>
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		<p><b>Accreditations &amp; Approvals:</b></p> <ul style="list-style-type: none"> <li>o UGC recognition.</li> <li>o AICTE, PCI, BCI, INC approvals for professional programs.</li> </ul> <p><b>Strategic Approach:</b></p> <ul style="list-style-type: none"> <li>o Moving through Management by Objectives (MBO).</li> <li>o Following Blue Ocean Strategy – exploring new business models &amp; academic verticals.</li> <li>o Promoting research-driven mindset &amp; multidisciplinary education.</li> <li>o Expanding into hybrid and online education.</li> </ul> <p><b>Infrastructure &amp; Facilities:</b></p> <ul style="list-style-type: none"> <li>o Modern library, specialized laboratories, medical facilities.</li> <li>o Residential hostels, transport services, co-curricular clubs.</li> <li>o Conducive environment for holistic student development.</li> </ul> <p><b>Basic Sciences as a Strength:</b></p> <ul style="list-style-type: none"> <li>o Despite low student enrollment in Physics, Chemistry, Mathematics, and Statistics, SNU continues to offer and invest in these fundamental disciplines.</li> <li>o Ensures a comprehensive multidisciplinary foundation and strengthens research and higher learning opportunities</li> </ul> <p><b>Academic &amp; Industry Integration:</b></p> <ul style="list-style-type: none"> <li>o Multidisciplinary structure enabling cross-domain learning (e.g., biotech + data analytics, computational</li> </ul>
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		<p>sciences + media)</p> <p><b>Industry-oriented initiatives:</b></p> <ul style="list-style-type: none"> <li>o Faculty development with SAP Labs India.</li> <li>o International conferences on computational intelligence.</li> </ul> <p><b>Student Feedback:</b> Generally positive – faculty support, infrastructure, and campus life.</p>
16.2	Weaknesses of the University	<p>The weaknesses of the University primarily stem from its relative institutional youth. As a recently established institution, SNU is still in the process of consolidating its research ecosystem, strengthening its publication record, and building a nationally visible alumni network. Placement outcomes, though encouraging in select disciplines, remain uneven across programmes—reflecting not only the evolving industry connect of a young university but also the limited job opportunities available in certain academic streams. Additionally, like many fast-growing institutions, SNU occasionally faces administrative inefficiencies that can affect responsiveness and long-term planning. Overcoming these challenges will be essential for SNU to establish itself as a mature, nationally recognized, and globally competitive centre of higher learning.</p>

### Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University [www.snuniv.ac.in](http://www.snuniv.ac.in)

*Sumana Banerjee*

Registrar  
Sister Nivedita University  
Block-DG-1/2, Action Area-1  
New Town, Kolkata-700156

**Signed and Sealed by the Head of the Institution**